

**GOVERNMENT OF ANDHRA PRADESH
ABSTRACT**

Establishment – A.P. Secretariat Subordinate Services – Single Unit – Appointment of Sri Md. Ahmed Khan, S/o Late Md. Kareem, Office Subordinate, Revenue Department as Typist-cum-Assistant on compassionate grounds and conditional basis - Orders Issued.

GENERAL ADMINISTRATION (SU.III) DEPARTMENT

G.O. Ms. No: 566

Dated 29-09-2011.
Read the following:-

1. G.O.Ms.No:612, GA (Ser.A) Dept., dated 30-10-1991.
2. G.O.Ms.No:577, GA (Ser.A) Dept., dated 29-10-1993 read with G.O.Ms. No:76, GA (Ser.A) Dept., dated 15-03-1995.
3. G.O.Ms.No:969, GA (Ser.A) Dept., dated 26-10-1995.
4. G.O.Ms.No:455, GA (Ser.B) Dept., dated 31-10-1997.
5. Govt.Memo.No:60681/Ser.A/2003-1, G.A. (Ser.A) Dept., dated 12-08-2003.
6. G.O.Ms.No:346, GA (Ser.G) Dept., dated 26-10-2004.
7. From Smt.Md.Ghowsiya, W/o Late Md.Kareem, Representation, dated 16-04-2011.
8. From Sri Md.Ahmed Khan, S/o Late Md.Kareem, Representation, dated 19-04-2011.

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ORDER:

Under Rule 10(a) of the Andhra Pradesh State and Subordinate Service Rules, 1996 and also in terms of the orders issued in the references 1st to 6th read above, Sri Md.Ahmed Khan, S/o Late Md.Kareem, Office Subordinate, Revenue Department is hereby appointed as Typist-cum-Assistant in category 8 of Class-B of A.P.Secretariat Subordinate Service Rules, 1997 purely on temporary basis on compassionate grounds in the scale of pay of Rs.9460-280-10300-300-11200-330-12190-360-13270-390-14440-420-15700-450-17050-490-18520-530-20110-570-21820-610-23650-650-25600-700-27700 with usual allowances admissible from time to time from the date of joining duty.

2] The appointment of Sri Md.Ahmed Khan as Typist-cum-Assistant under compassionate grounds as ordered in para 1 above is subject to the following conditions:

- (i) His appointment is purely on temporary basis and is liable to be terminated at any time without any notice and without assigning any reason.
- (ii) He should join duty within the period of 30 days as per Rule 11(a) of A.P. State and Subordinate Service Rules from the date of despatch (by registered post with acknowledgement due) of the appointment order failing which his appointment will be treated as automatically cancelled.
- (iii) He should acquire the typewriting qualification by Higher Grade in Telugu on Government standard key board within two years from the date of joining duty as Typist-cum-Assistant.
- (iv) He should acquire the Bachelors Degree within five years from the date of joining duty as Typist-cum-Assistant.

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- (v) If he fails to acquire the requisite qualification within the prescribed period, he will be reverted to a lower post as if he is a fresh candidate. If he is not willing to take the lower post, he is liable to be discharged from service in terms of G.O.Ms.No.969, General Administration (Ser.A) Department, Dated 26-10-1995.
- (vi) His services in the category of Typist-cum-Assistant shall be considered for placing on probation from the date he acquires the typewriting qualification by higher grade in Telugu and also Bachelors Degree within the stipulated time and subject to verification of antecedents.
- (vii) He should give an undertaking in writing that he will maintain properly the other family members who were dependent on late Md.Kareem and in case it is proved subsequently that the family members are being neglected OR not being maintained properly by him the appointment may be terminated forthwith.

3] On appointment of **Sri Md.Ahmed Khan as Typist-cum-Assistant on compassionate grounds, he is allotted to General Administration Department** in one of the existing vacancies.

4] The General Administration (OP-IV) Department is requested to obtain the undertaking from the individual as mentioned at Para-2 (vii) above and furnish the copy of the same along with date of joining of the individual to General Administration (SU.III) Department for record.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

**B. VENKATESWARA RAO,
SECRETARY TO GOVERNMENT (SER. & HRM)**

To
Sri Md.Ahmed Khan, S/o Late Md.Kareem,
H.No:16/2/705/8/7, Akbar Bagh,
Malakpet, Hyderabad.
The General Administration (OP-IV) Department.
The Deputy Pay and Accounts Officer, Secretariat Branch, Hyderabad.
SF/SC

//Forwarded::By order//

SECTION OFFICER